How to update McAfee VirusScan and then run a system scan

1. First determine if VirusScan has been updating properly. Right-click on the VirusScan icon that is located in the System Tray (bottom right-hand corner). The VirusScan icon is the blue shield with an inset red “V” (Fig.1).

2. When you right-click a menu will pop up. Left-click on “About VirusScan Enterprise” (Fig.2).

3. An about box will then popup (Fig.3). Please check the following.
   - Version # (which should be 7.x.x)
   - Created on date: if this is not a recent date (within last two weeks) you will need to update.
4. To update VirusScan 7.x.x, Right-click on the VirusScan icon, that is located in the System Tray (bottom right-hand corner). The VirusScan icon is the blue shield with an inset red “V”.

5. When you right-click a menu will pop up (Fig.4). Left-click on “Update Now”.

(Fig.3)

(Fig.4)
6. VirusScan will then bring up a box similar to Fig.5, and begin automatically updating the virus definitions.

(Fig.5)

7. When the update is completed, select the “Close” button in the lower right-hand corner.

8. The Virus client on your machine is now up to date.

Running a system scan

1. To perform a virus scan, Right-click on the VirusScan icon, that is located in the System Tray (bottom right-hand corner). The VirusScan icon is the blue shield with an inset red “V” (Fig.1).
2. When the menu appears, Left-click on the “VirusScan Console” button (Fig.6).

3. A box similar to this one should popup (Fig.7). Make sure “Scan All Fixed Disks” is selected and left-click on the green play button that is near the top left of the box.

4. After pressing the play button, a box similar to this one will appear and the machine will start scanning for viruses (Fig.8).
5. When the machine has completed scanning for viruses, a box like (Fig. 9) will appear. If no viruses were found, close the scanning box by clicking on the large red “X”.

6. If a dialog box appears indicating that viruses have been found, contact the Information Systems Department (Paul: 529-6326, Students: 529-9553).